

University of Chicago
RISK MANAGEMENT DEPARTMENT
1225 East 60th Street
Chicago, Illinois 60637

To file a claim for the amount of the deductible in the event of a collision, send copy of the repair bill, the rental agreement, accident report, and a police report, if available, to the Risk Management Department at above address.

NOTE TO EMPLOYEE:

This card should be carried in your wallet as evidence that the University will reimburse the rental agency for collision damage up to the amount of the deductible.

UNIVERSITY OF CHICAGO
RENTAL VEHICLE INSURANCE CARD

This card certifies that the University will be responsible for damage from collision up to the amount of the deductible of the rental agency, as long as the employee is within the scope of University employment. Employees who elect to purchase the collision or damage waiver within the United States will not be reimbursed by the University for that additional fee.

Name and address of employee:

For verification, phone: M-F 8:30 AM - 4:45 PM CST
Risk Management Department (773) 702-1951 or 702-3693
SEE BACK FOR PROCEDURES ON FILING A CLAIM